|  |
| --- |
| **NOTICE OF AWARD** (Non ARC/NHMRC)  **Deakin Research - Grants** |

**Instructions:** Complete and email with any letter of offer or contract to [research-grants@deakin.edu.au](mailto:research-grants@deakin.edu.au)

Have there been changes to information provided on the Grant Application Coversheet? (*NB: If a Grant Application Coversheet was not submitted please provide a complete and signed Coversheet with this form*)

|  |  |
| --- | --- |
| No | Complete Sections 1, 2, 3 and 4 only |
| Yes | Complete Sections 1, 2, 3, 4 and 5 |

**Section 1: AWARDED AMOUNT**

*Please indicate the actual years – xx*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of Funding Body** | **Year 1**  **20xx** | **Year 2**  **20xx** | **Year 3**  **20xx** | **Year 4**  **20xx** | **Year 5**  **20xx** |
|  | $ | $ | $ | $ | $ |

**Section 2: PERFORMANCE ALLOCATION**

*Performance allocation is based on the membership of the researchers involved, NOT on where the funds are administered (normally the first listed Deakin CIs budget centre). Allocation will be evenly split between the Deakin University researchers listed on the Grant Application.*

*For information visit:* <https://wiki.deakin.edu.au/display/staff/Research+Finance> *(Finance Sheet F22 and F23)*

*If an alternative split is required, agreement between all Deakin University researchers must be provided on this form, and should be decided with reference to Research Guidance Sheet F23.*

Is an alternative split required? **YES / NO**

*If* ***‘Yes’****, complete the table below. All investigators must inform their Head of School of proposed changes.*

**INVESTIGATORS:** (*Insert additional rows if necessary)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title** | **Given Name** | **Surname** | **Budget Centre** | **Split %** | **Signature** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

*Total ‘Split %’ must equal 100%. Enter as a whole number only (no decimal points or fractions), eg 35%*

Section 3: ETHICS AND SAFETY CLEARANCES

|  |  |  |
| --- | --- | --- |
| **Does this project involve ethics?** | | **DU Ref no.**  **if known** |
| The use of animals? | YES/NO |  |
| Participation of human subjects/use of data sets involving human subjects? | YES/NO |  |
| Genetic manipulation or other biosafety or biosecurity issues? | YES/NO |  |
| Radiation? | YES/NO |  |

*The lead CI must obtain approvals from relevant Deakin University committees prior to starting the research. This includes work outside Deakin. The lead CI is responsible for providing written confirmation of all relevant approval notices to the Grants Office once they are available.*

*Refer*[*http://www.deakin.edu.au/students/research/research-support-and-scholarships/integrity-secure*](http://www.deakin.edu.au/students/research/research-support-and-scholarships/integrity-secure)

**Section 4: CERTIFICATIONS AND SIGNATURES**

**DEAKIN CHIEF INVESTIGATORS**

I certify that:

* responses provided above are correct
* I agree to participate in this project and have the agreement of my Head of School/Director to participate and for any alternate performance allocation split
* I will not commence work until all statutory approvals are in place
* I have read and understood the funding agency’s conditions of award and I am willing to observe them
* I will fulfil the obligations imposed by the conditions of the award
* I will report any conflict of interest of which I am aware, or may become aware, which interferes with or compromises the performance of research supported by this grant to the Deputy Vice-Chancellor (Research)
* I am willing to accept this grant /contract offer

|  |  |  |
| --- | --- | --- |
| **Chief Investigator** | **Full Name** *(first name, surname)* | **Signature** |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |

*(add rows as required)*

**HEAD OF SCHOOL / INSTITUTE DIRECTOR**

All acceptance forms require the support of the relevant budget centre head. If multiple Deakin CIs are involved, all relevant Heads of School/Directors must sign below.

* The funds offered and other known resources/basic facilities (eg accommodation, administrative support, technical workshop facilities, computer time, library materials and statistical analysis) are sufficient to enable the project to be viable.

|  |  |
| --- | --- |
| **Head of School / Director:** Printed Name | Signature |
| **Head of School / Director:** Printed Name | Signature |

*(add rows as required)*

**Section 5: CHANGES TO GRANT APPLICATION COVERSHEET**

If any information has changed from what was provided in the Grant Application Coversheet, list changes below. A copy of the Coversheet can be obtained from the Grants Office, if required.

|  |  |  |
| --- | --- | --- |
| Project Title: |  | |
| Chief Investigators: |  | |
| Type of Research:  Enter % (total = 100%) | Strategic Basic: | Pure Basic: |
| Experimental Dev: | Applied: |
| 2008 FOR Codes: |  | |
| 2008 SEO Codes: |  | |
| 2020 FOR Codes: |  | |
| 2020 SEO Codes: |  | |
| Research Impact Theme(s) |  | |
| Awarded amount: |  | |
| Other: |  | |

*For 2008 codes refer to:* [*ANZSRC2008 FOR codes*](https://www.abs.gov.au/Ausstats/abs@.nsf/Latestproducts/6BB427AB9696C225CA2574180004463E?opendocument)

[*ANZSRC2008 SEO codes*](https://www.abs.gov.au/Ausstats/abs@.nsf/Latestproducts/CF7ADB06FA2DFD69CA2574180004CB82?opendocument)

*For 2020 codes refer to:* [*ANZSRC2020 FOR codes*](http://aria.stats.govt.nz/aria/#ClassificationView:uri=http://stats.govt.nz/cms/ClassificationVersion/d3TYSTsmz2uc8CY1)

[*ANZSRC2020 SEO codes*](http://aria.stats.govt.nz/aria/#ClassificationView:uri=http://stats.govt.nz/cms/ClassificationVersion/d1iJyaEzjWHJiRej)

*Refer to* [*ANZSRC ToR*](http://aria.stats.govt.nz/aria/#ClassificationView:uri=http://stats.govt.nz/cms/ClassificationVersion/Wg615FKY3OhnyOzL) *for research type definitions*

*Refer to* [*https://www.deakin.edu.au/research/research-impact*](https://www.deakin.edu.au/research/research-impact) *for details of research Impact themes*